

BEFORE THE GUAM PUBLIC UTILITIES COMMISSION



REGULATORY PROTOCOL
GOVERNING CONSULTANT
SERVICES

ADMINISTRATIVE ORDER


This Order supercedes an administrative resolution dated February 2, 1996 and is intended to establish the rules and guidelines under which Georgetown Consulting Group, Inc., which serves as the Guam Public Utilities Commission's [PUC] independent regulatory consultant, will provide consulting services to PUC.

1. All services, which are performed by GCG and its sub-consultants and sub-contractors, including counsel, collectively referred to as "Consultants" shall be pursuant a scope of work set forth by PUC's administrative law judge [ALJ] in his regulatory and conference letters [instructions].
2. Consultants' billing rates are set forth in Attachment A, which can be modified from time to time with PUC's approval.
3. The following policies shall govern Consultant's reimbursement for out-of-pocket expenses:
 - a. All travel must be authorized by ALJ. Air travel shall be at economy class or its equivalent. Train travel shall be at cost. Automobile travel shall be billed at IRS guideline rates.
 - b. Lodging should be at business class hotels, with every effort made to secure a corporate or government rate.
 - c. Meal expenses and on-island car rental should be reasonable. Expenses attributable to the consumption of alcoholic beverages are not reimbursable.
 - d. Consultants shall not charge for travel time. Work done while traveling should be billed appropriately.
 - e. Other expenses should be reasonable.
 - f. Taxes are not reimbursable.
4. GCG shall annually certify that it is duly licensed and authorized to engage in business on Guam and has filed all requisite Guam tax returns and paid all requisite taxes. Certifications shall be due on January 15 of each year.

5. GCG invoices shall consolidate all subconsultant billings and be provided to PUC on a monthly basis. Invoices shall contain the following information:
- a. The name of each Consultant working on the engagement.
 - b. The hours of each Consultant broken out on a daily basis and by docket.
 - c. A description of the specific work activities performed by the Consultant.
 - d. Details of expenses of each Consultant by major line item.
 - e. A certification that the submitted invoices have been carefully reviewed for accuracy.
6. This order is dated and shall be effective as of August 13, 2007.

Dated this 13th day of August 2007.

Terrence M. Brooks

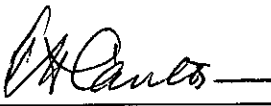


Edward C. Crisostomo

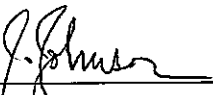
Rowena E. Perez



Joseph M. McDonald



Filomena M. Cantoria



Jeffrey C. Johnson

ATTACHMENT A

HOURLY BILLING RATES

J. Madan	\$150
E. Margerison	\$150
M. Dirmeier	\$150
W. Blair	\$175
J. Baldwin	\$175
T. Roberts	\$175
J. Ingram	\$390
W. Schweikert	\$175
L. Gawlik	\$200
J. Dorr	\$50